



Polk Oil Co., Inc.
P.O. Box 151720
Lufkin, TX 75915-1720
(936) 634-8787

Donation Request Form

Please complete the General Information section below. In order to allow sufficient time to review each request, all requests should be submitted at least thirty (30) days prior to the date the donation is required.

General Information

Date of Request: _____

Organization Requesting Donation: _____

Organization Tax ID Number or Employer Identification Number: _____

Organization Address: _____

Telephone Number: _____ Email (Optional): _____

Person Requesting Donation: _____

Nature of Event: _____

Date Required: _____

Type of Donation Requested: _____ Check _____ Gift Card _____ Merchandise

Amount Requested: \$ _____

If Merchandise donation is requested, specify exact description and quantities requested:

For Office Use Only

Comments: _____

Approved: _____

Denied: _____

Date: _____